



Community Needs Assessment

Script for calling nonprofits

Hello, my name is _____. I am a student at _____ high school and a member of the Youth Grant Allocation Board. We are performing a community needs assessment. May I talk with the director or the development director about your organization and community needs?

(Repeat above if necessary) Do you have time to answer a few questions? Is there a better time to talk with you? It may take about 10 minutes. I really appreciate you taking the time to help me! As I said, I am volunteering on the Youth Grant Allocation Board at The Community Foundation of South Alabama. We have been given the task of finding out community needs within Mobile and Baldwin Counties from professional such as yourself. But first I would like to know more about your organization (*fill in the blanks on CNA Form*).

It would help us if you would please answer the following questions as best you can:

1. What top 3 problems do you see in your county?
2. Which areas of your county appear to need more help?
3. What groups of people do you think are lacking the most services? (children, teens, seniors, minorities, disabled, other)
4. What are the greatest needs of these groups:
 - Infants/children
 - teens
 - adults
 - seniors
5. Do you have any suggestions as to solutions for any of these problems?

December meeting: develop a plan of action for YGAB to identify:

- issues to address
- strategies to use to tackle those problems
- collaborators/partners to provide more funding for YGAB
- the outcomes to achieve

YOUTH GRANT ALLOCATION BOARD

Community Needs Assessment 2010

Organization's Name: _____

Contact's Name and Title: _____

Address: _____

Number of staff: _____ Number of volunteers: _____ Number on Board: _____

Mission Statement: _____

Description of Services: _____

Description of Clients: _____

Assessment:

1. What top 3 problems do you see in your county?

2. Which areas of your county appear to need more help?

3. What groups of people do you think are lacking the most services? (children, teens, seniors, minorities, disabled, other)

4. What are the greatest needs of these groups:

- Infants/children _____
- Teens _____
- Adults _____
- Seniors _____

5. Do you have any suggestions as to solutions for any of these problems?

YGAB Member's Name: _____

The Community Foundation of South Alabama

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